

**Security Forces Hospital Program
DEPARTMENT OF NURSING**

RECRUITMENT CHECKLIST

SURGICAL UNITS

To: _____
Name of Candidate

Note: Please complete the skills checklist to ensure your individual experience may be clearly understood.
Tick (/) the appropriate column. The information will be used to ensure best possible placement based on your clinical expertise and our hospital's needs.

I believe that this is an honest and accurate assessment of my skills, abilities and knowledge. I understand that failure to perform and/or meet the checked duties will affect my evaluation and progress.

Please See Checklist Legend Below for Parameters A, B, C:

Applicant's Signature

Nurse: Patient ratio from last position = 1 Nurse: _____ Patients

Clinical Skills		A	B	C
• Basic Cardiac Life Support (BCLS)				
• Knowledge of Isolation / Standard Precautions				
• Knowledge of Glasgow Coma Scale				
• Insertion of Intravenous (IV) Cannula				
• Insertion of Nasogastric Tube				
• Perform 12 lead Electrocardiograph (ECG)				
• Feeding Via Gastrostomy				
• Total Parenteral Nutrition via Central Line				
• Use of Stryker Frame				
• Stoma Care				
• Pain Management - Patient Controlled Analgesia (PCA)				
• Wound Care / Tissue Viability				
Preparation for / Assist with Procedures		A	B	C
• Biopsies :	• Skin			
	• Kidney, Liver			
	• Bone Marrow			
	• Lymph Node			
• Aseptic Technique				
• Tracheostomy Care				

A = Competent, 2+ years recent experience: Independent in skill and knowledgeable of disease process.

B = Novice: Knowledgeable of skill/disease but needs supervision.

C = Unskilled: Lack knowledge/skill to attend to patient/need.

Preparation for / Assist with Procedures	A	B	C
• Coronary Angiography			
• Application of Arm Sling/Shoulder Immobilizer			
• Lumbar Puncture			
• Nasogastric Tube Insertion			
• Gastrostomy Care			
• Bedside Debridement			
• Foley Catheter Insertion			
• Upper Gastro Intestine (GI) Endoscopy			
• Lower Gastro Intestine (GI) Endoscopy			
• Thoracentesis			
• Paracentesis			
• Bronchoscopy			
• Removal of Suture/Clips/Drains			
• Application of Limb Splints			
• Application of Cervical Collars			
• Incisional & Drainage of Small Abscess			
• Trimming/Splitting/Windowing of Casts			
• Application of Halo Jacket / Minerva Jacket			
• Application of Skull Traction with Crutchfield Tongs			
• Application/Removal of Skin/Skeletal Traction			
• Application of Cast / Plaster of Paris (POP)			
• Continuous Intermittent Catheterization (CIC)			
Equipment / Instruments Used	A	B	C
• Infusion Pumps			
• Syringe Pumps			
• Feeding Pumps i.e Flexiflo			
• Air Mattress			
• Glucometer (One Touch)			
• Electrocardiograph (ECG) Machine			
• Pulse Oximeter			
• Vital Signs Monitor (Philips/Welch Allyn)			
• Electronic Thermometer (Tympanic)			
• Continuous Passive Motion Machine			
• Cryo Cuff			
• Tilt Table			
• Peak Flow Meter			

Equipment / Instruments Used		A	B	C
• Incentive Spirometer				
• Doppler Machine				
• Vacuum Assisted Compression (VAC) Machine				
• Knee Immobilizer				
Specific Condition Managed		A	B	C
1) General Surgery:				
• Insertion of Central Lines				
• Insertion of Femoral/Subclavian Catheter				
• Insertion of Pigtailes				
• Insertion of Vascular Access for Hemodialysis				
• Colorectal Surgeries				
• Bariatric Surgeries				
• Open / Laparoscopic Cholecystectomy				
• Open / Laparoscopic Splenectomy				
• Open / Laparoscopic Appendectomy				
• Breast Abscess (Incision & Drainage)				
• Repair of Hernia (Umbilical / Ventral/Incisional/Inguinal/Paraumbilical)				
• Mastectomy - Partial / Modified / Radical				
• Thyroidectomy - Total / Sub Total				
• Parotidectomy				
• Haemorrhoidectomy				
• Repair of Anal Fistula				
• Sigmoidoscopy and Examination Under Anesthesia				
• Laparotomy / Whipples Procedure				
• Gastroplasty / Biliopancreatic Bypass				
• Formation of Colostomy / Ileostomy				
• Endoscopic Retrograde Cholangio Pancreatography (ERCP)				
• Varicose Vein Ligation				
• Laparoscopic Gastric Banding / Bypass				
• Aorta Femoral Artery Bypass				
• Gastrectomy				
• Hemicolectomy				
• Liver Segment Resection				
• Excision of Lipoma				
• Irrigation & Drainage				

Specific Condition Managed		A	B	C
2) Urology Surgery:				
	• Cystoscopy			
	• Cystolithopexy			
	• Urethroscopy			
	• Ureteroscopy			
	• Ureterolithotomy			
	• Radical Cystectomy with Ileal Conduit			
	• Nephrectomy (Open/Laparoscopic)			
	• Extracorporeal Shock Wave Lithotripsy (ESWL)			
	• Hydrocelectomy			
	• Varicocelectomy			
	• Insertion of Nephrostomy Tube			
	• Insertion of Supra Pubic Catheters			
	• Transurethral Resection of Prostate			
	• Transurethral Resection of Bladder Tumour			
	• Bladder Irrigation			
	• Double J Stenting			
	• Percutaneous Nephrolithotomy (PCNL)			
	• Trans Rectal Ultra Sound (TRUS) Biopsy			
	• Orchiectomy			
	• Penile Prosthesis			
3) ENT Surgery:				
	• Septoplasty			
	• Nasal Polypectomy			
	• Turbinectomy			
	• Tympanoplasty			
	• Tonsillectomy			
	• Adenoidectomy			
	• Tracheostomy			
	• Mastoidectomy			
	• Rhinoplasty			
4) Ophthalmology Surgery:				
	• Cataract Extraction with Lens Implant			
	• Squint Correction			
	• Glaucoma Surgeries			

Specific Condition Managed		A	B	C
	<ul style="list-style-type: none"> • Iridectomy 			
5) Plastic Surgery:				
	<ul style="list-style-type: none"> • Abdominoplasty 			
	<ul style="list-style-type: none"> • Blepharoplasty 			
	<ul style="list-style-type: none"> • Reduction / Augmentation Mammoplasty 			
	<ul style="list-style-type: none"> • Septo-Rhinoplasty / Mentoplasty 			
	<ul style="list-style-type: none"> • Liposuction 			
	<ul style="list-style-type: none"> • Tissue Expander 			
	<ul style="list-style-type: none"> • Facial Reconstruction 			
	<ul style="list-style-type: none"> • Management of Burns 			
	<ul style="list-style-type: none"> • Repair of Cleft Lip 			
	<ul style="list-style-type: none"> • Skin Graft 			
6) Orthopaedic Surgery:				
	<ul style="list-style-type: none"> • Trauma Patient - Road Traffic Accident (RTA) 			
	<ul style="list-style-type: none"> • Open Reduction and Internal Fixation of Fractures 			
	<ul style="list-style-type: none"> • High Tibial Osteotomy 			
	<ul style="list-style-type: none"> • Arthroscopy 			
	<ul style="list-style-type: none"> • Dynamic Hip Screw Fixation (DHS) 			
	<ul style="list-style-type: none"> • Anterior Cruciate Ligament (ACL) Reconstruction 			
	<ul style="list-style-type: none"> • Laminectomy - Lumbar and Cervical 			
	<ul style="list-style-type: none"> • Anterior and Posterior Spinal Stabilization 			
	<ul style="list-style-type: none"> • Total Hip / Knee Replacement/Arthroplasty 			
	<ul style="list-style-type: none"> • Amputations 			
	<ul style="list-style-type: none"> • Carpel Tunnel Decompression 			
	<ul style="list-style-type: none"> • Hallux Valgus 			
	<ul style="list-style-type: none"> • Diabetic Foot Management 			
7) Neuro Surgery:				
	<ul style="list-style-type: none"> • Insertion of External Ventricular Drain (EVD) 			
	<ul style="list-style-type: none"> • Insertion of Ventricular Peritoneal (VP) Shunt 			
	<ul style="list-style-type: none"> • Craniotomy 			
	<ul style="list-style-type: none"> • Burrhole 			
	<ul style="list-style-type: none"> • Head Injury Management 			

Specific Condition Managed		A	B	C
	<ul style="list-style-type: none"> • Cervical Fusion 			
	<ul style="list-style-type: none"> • Microdiscectomy 			
8)	Maxillary Facial Surgery			
	<ul style="list-style-type: none"> • Open Reduction & Internal Fixation (ORIF) Fractured Facial Bones 			
	<ul style="list-style-type: none"> • Extraction of Molars 			
	<ul style="list-style-type: none"> • Segmented Osteotomy 			
7)	Thoracic Surgery:			
	<ul style="list-style-type: none"> • Thoracotomy 			
	<ul style="list-style-type: none"> • Pleurectomy 			
	<ul style="list-style-type: none"> • Insertion of Chest Tubes 			
	<ul style="list-style-type: none"> • Lobectomy 			
	<ul style="list-style-type: none"> • Pneumonectomy 			
	<ul style="list-style-type: none"> • Biopsy of Mediastinal Tumour 			
	<ul style="list-style-type: none"> • Symphatectomy 			