



KING FAHD ARMED FORCES HOSPITAL
P.O. Box 9862, JEDDAH 21159
KINGDOM OF SAUDI ARABIA
Tel. # +966-2-6653000
Fax # +966-2-6693490



**NURSING
RECRUITMENT
SKILLS
CHECKLIST**

NAME : _____

DATE : _____

POSITION APPLIED FOR : _____

PAEDIATRICS

AIM OF CHECKLIST:

When completing the following, please remember that this checklist is used by the reviewer to access your overall competency and suitability to a particular area.

Please feel free to elaborate on any area you feel necessary to give more comprehensive overview to the reviewer.

EXPERIENCE: Indicate those skills / procedures you perform independently without guidance or direction.

Experience Key:

- 1 – None
- 2 – Limited, Needs Practice (performs skill/procedure only monthly or less often)
- 3 – Competent / highly skilled (performs one (1) or more times per week)
- 4 – Proficient / Expert (performs skill / procedure daily)

	EXPERIENCE				COMMENT
	1	2	3	4	
<u>I. Care of patient with these disorders:</u>					
NEUROLOGICAL: (Provide examples of conditions w/ w/c you have experience)					
Medical					
Surgical					
CARDIAC: (Provide examples of conditions with which you have experience)					
Medical					
Surgical					
Respiratory: (Provide examples of conditions with which you have experience)					
General Surgery: (Provide examples of conditions with which you have experience)					

EXPERIENCE

1 | 2 | 3 | 4

COMMENT**II. PERFORM THESE PROCEDURES:**

Physical Assessment
Use of growth charts
Nasogastric Tube insertion and maintenance
NG feedings (Intermittent and continuous)
Gastrostomy feedings
Chest Physiotherapy
Tracheostomy Care and suctioning
Burn Dressing
Surgical Dressing
Bone Marrow Aspirate "Assist"
Skin Biopsies "Assist"
Sweat Test (Assist)
Infectious Disease
Calculation of medication dosages based on weight
Calculation of intake and output based on weight
Calculation of IV fluids
Administration of Blood and blood products
Administration of TPN
Administration of Lipids
Oxygen Therapy Management

III. FAMILIARITY WITH EQUIPMENT:

Cardiac Monitors
Interpretation of rhythm strips
Pleurovacs
Central Venous Lines
Porta - Caths / Access Devices (indicate types)
Hickman / Broviacs
Tenchoff Catheters
Ambu bag
Oxygen Saturation Monitors
Glucometer (indicate type)
IV infusion pumps (indicate types)
Feeding pumps (indicate types)
Computer skills: Basic - Intermediate - Advanced (circle)
Isolettes
Photo therapy units

IV. GENERAL RESPONSIBILITIES:

- Charge Nurse Duties
- Precepting new employees

V. OTHER:

1. Do you work on a totally paediatric unit? Yes () No ()
2. How many paediatric beds are in the unit where you are currently working? _____
3. What is the Average Daily 'Paediatric' Census on the unit? _____
4. What is the Average Daily Census in the hospital you work? _____
5. How many hours per week do you work? _____
6. Are you currently BCLS certified? Yes () No ()
7. Are you currently PALS certified? Yes () No ()
8. What experience do you have with Quality Improvement?

9. What involvement do you have with Nursing Research?

10. What is the current form of documentation utilized in your hospital? (i.e. focus charting, charting by exception, etc.)

11. How do you keep up-to-date with current nursing practice/research?

12. What unit or hospital committees do you actively participate on?

Thank you for completing the above. Demonstration of skills will be expected during your 90 days probationary period. Inability to demonstrate skills stated, may result in termination during the probationary period.

Name / Signature
License Number : _____