



KING FAHD ARMED FORCES HOSPITAL
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**NURSING
RECRUITMENT
SKILLS
CHECKLIST**

NAME : _____

DATE : _____

POSITION APPLIED FOR : _____

OB GYNE UNIT

AIM OF CHECKLIST:

When completing the following, please remember that this checklist is used by the reviewer to assess your overall competency and suitability to a particular area.

Please feel free to elaborate on any area you feel necessary to give more comprehensive overview to the reviewer.

EXPERIENCE: How frequent have you given nursing care to patients with the conditions listed below (within the last two years).

Experience Key:

- 1 – None
- 2 – Limited, Needs Practice (performs skill / procedure only monthly or less often)
- 3 – Competent / Highly Skilled (performs one (1) or more times per week)
- 4 – Proficient / Expert (performs skill / procedure daily)

	EXPERIENCE				COMMENT
	1	2	3	4	
<u>I. MEDICATION & BLOOD ADMINISTRATION</u>					
Calculates medication dosages based on body weight					
Calculates IV Fluid rates					
Oral route					
Intramuscular injections					
Intravenous Infusion administration and rate calculations					
IV Piggyback					
IV Push					
Buretrol / Voluntrol					
Saline lock and saline flush					
IV insertion					
Phlebotomy					
Subcutaneous / Intradermal injections					
Rectal – medication/enemas					
Vaginal					
Inhalation					
Blood and blood product administration					
TPN and lipid infusions					
SPECIAL DRUGS AND REACTIONS: (calculates and administers)					
Syntocinon					
Methergin					
Narcotic and other Control Drugs					
Insulin					

	EXPERIENCE				COMMENT
	1	2	3	4	
Hysteroscopy / Laparoscopy					
Etopic Pregnancy					
Uro - Gynecology					
Supra public Cathether					
Bladder training					
Premature Rupture of Membranes					
Transvaginal Tag (TVT) for stress incontinence					
Blood dyscrasias					
Solid Tumors					
Radiotherapy					
Septic Shock					
Tumor Lysis					
Neutropenia					
Pallative care					
Determination of Body Surface Area (BSA)					
Chemotherapy calculation of dosages and administration of					
Continuous chemotherapy infusions					
Piggyback chemo infusions					
IV push chemo					
Intramuscular / Subcutaneous chemo					
Verify correct dosage and administration of:					
Taxol					
5FU					
Carboplatin					
Cisplatium					
Methotrexate					
Bleomycin					
Amphotericin B					
Immunoglobulins					
Cysclosporin A					
VII. MISCELLANEOUS:					
Charge Nurse / Resource Nurse Duties					
Discharge Planning					
Patient / Family Education					
In - service Presentations					
Patient Care Plans					
Precepting new employees					
Computer Skills: Basic - Intermediate - Advanced (circle)					

VIII. OTHER:

1. What is the average daily census (ADC) of the unit you are currently working? _____

2. What is the ADC of the hospital you are currently working? _____

3. What is the average daily nurse / patient ratio for: Days : 1 to _____ pts.
Nights : 1 to _____ pts.

4. Are you currently BCLS certified? Yes () No ()

5. Are you currently NRP Certified? Yes () No ()

6. Identify the Nursing Delivery System you currently use.

7. Identify the steps in the Nursing Process.

8. What format of charting are you currently utilizing (SOAP, focus Charting, Charting by Exception, etc...)?

9. What experience do you have with Quality Improvement?

10. What unit or hospital committees do you actively participate on?

11. How do you keep up to date with current nursing practice / research?

Thank you for completing the above. Demonstration of skills will be expected during your 90 days probationary period. Inability to demonstrate skills stated, may result in termination during the probationary period.

Name / Signature

License Number : _____