

**Security Forces Hospital Program  
DEPARTMENT OF NURSING**

**RECRUITMENT CHECKLIST**

**GENERAL MEDICAL UNIT**

To: \_\_\_\_\_  
Name of Candidate

**Note:** Please complete the skills checklist to ensure your individual experience may be clearly understood.

Tick (/) the appropriate column. The information will be used to ensure best possible placement based on your clinical expertise and our hospital's needs.

*I believe that this is an honest and accurate assessment of my skills, abilities and knowledge. I understand that failure to perform and/or meet the checked duties will affect my evaluation and progress.*

Please See Checklist Legend Below for Parameters A, B, C:

\_\_\_\_\_  
Applicant's Signature

Nurse: Patient Ratio from Last Position = 1 Nurse: \_\_\_\_\_ Patients

Clinical Skills		A	B	C
• Basic Cardiac Life Support (BCLS)				
• Isolation / Standard Precautions				
• Glasgow Coma Scale				
• Blood Extraction Venepuncture				
• Insertion of IV Cannula				
• Nasogastric Tube Insertion				
• 12 lead ECG				
• Enteral Feeding/Gastrostomy Tube Care				
• Total Parental Nutrition (TPN) Administration/Care				
• Removal of Clips/Sutures/Drains				
• Use of Stryker Frame				
• Stoma Care				
• Chemotherapy Administration				
• Foley Catheter Insertion				
• Central Venous Catheter Care				
	▪ Blood Withdrawal			
	▪ Medication Administration			
	▪ Heparinization			
	▪ Blood Culture			
	▪ Dressing Change			

**A = Competent, 2+ years recent experience: Independent in skill and knowledgeable of disease process.**

**B = Novice: Knowledgeable of skill/disease but needs supervision.**

**C = Unskilled: Lack knowledge/skill to attend to patient/need.**

<b>Clinical Skills</b>		<b>A</b>	<b>B</b>	<b>C</b>
• Blood Culture				
• Implanted Central Venous Care (Port-A-Cath Care/Hickman Catheter/PICC)				
	▪ Blood Withdrawal			
	▪ Blood Culture			
	▪ Medication Administration			
	▪ Heparinization			
	▪ Dressing Change			
<b>Preparation For / Assist with Procedures</b>		<b>A</b>	<b>B</b>	<b>C</b>
• Biopsies :	• Lymph Node			
	• Skin			
	• Kidney, Liver			
	• Bone Marrow			
• Aseptic technique				
• Coronary Angiography				
• Lumbar Puncture				
• Endoscopy				
• Thoracentesis				
• Paracentesis				
• Bronchoscopy				
• Incisional & Drainage				
• Insertion of Vascular Access for Haemodialysis				
• Insertion of Central Venous Catheter				
<b>Equipment / Instruments Used</b>		<b>A</b>	<b>B</b>	<b>C</b>
• Infusion Pumps				
• Syringe Pumps				
• Feeding Pumps				
• Air Mattresses				
• Cardiac Monitor				
• ECG Machine				
• Pulse Oximeter				
• Non-Invasive Blood Pressure Machine				
• Electronic Thermometer				
• Continuous Passive Motion Machine				
• Vacuum Assisted Compression (VAC) Machine				
• Peak Flow Meter				

<b>Equipment / Instruments Used</b>		<b>A</b>	<b>B</b>	<b>C</b>
• Incentive Spirometer				
• BiPap				
• Blood Glucose Monitoring				
<b>Specific Condition Managed</b>		<b>A</b>	<b>B</b>	<b>C</b>
Cardiac :	Myocardial Infarction			
	Pace Maker Implant			
	Atrial Fibrillation			
	Cardiomyopathy			
	Cardiac Arrest/Cardiac Dysrhythmias			
	Angina			
	Percutaneous Cardiac Intervention (PCI)			
	Ischaemic Heart Disease			
	Congestive Heart Failure			
	Hypertension			
	Valvular Disease			
	Transient Ischemic Attack (T.I.A.)			
	Pulmonary Embolism			
Respiratory :	Pneumonia			
	Pleural Effusion			
	Bronchial Asthma			
	COPD			
	Pnuemothorax/Hemothorax			
	Pulmonary Tuberculosis			
Endocrine :	Diabetes/Diabetic Keto-Acidosis (DKA)			
	Thyroid Disorders			
	Adrenal Disorders			
Nephrology :	Renal Failure	- Acute		
		- Chronic		
		- End Stage		
	Hemodialysis			
	Peritoneal Dialysis			
Gastroenterology :	G.I. Bleeding			
	Hepatic Encephalopathy			
	Ulcerative Colitis			
	Crohn's Disease			

<b>Specific Condition Managed</b>		<b>A</b>	<b>B</b>	<b>C</b>
Infectious Disease :	HIV			
	AH1N1			
	Hepatitis			
	Brucella			
	Malaria			
	Tuberculosis (TB)			
	Meningitis			
Neurology :	Cerebro Vascular Accident (CVA)			
	Multiple Sclerosis			
	Dementia			
	Parkinsons			
	Guillain-Barre Syndrome			
	Encephalitis			
Oncology/Hematology :	Carcinoma			
	Leukemia			
	Lymphoma			
	Multiple Myeloma			
	Pancytopenia			
	Thalasemia			
	Sickle Cell			
Dermatology :	Skin Disease			
Psychiatry	Suicidal Attempts			
	Depression			
	Anxiety			